

1013 N. Flowood Drive Post Office Box 320278 Flowood, MS 39232 601-932-9050 (p) 601-932-0237 (f)

# **MEMORANDUM**

TO:

**CYNTHIA** 

FROM:

WOODY

DATE:

OCTOBER 28, 2013

RE:

CDBG CASH REQUEST & REQUISTION W/ INVOICES

Please find enclosed the cash request and requisition, with invoices attached, for approval at the next board meeting. Please return the original cash request forms and a copy of the requisition to our office.

Thanks for your assistance and please call me if you have any questions.

## Mississippi Development Authority Community Services Division Request for Cash

Section A: Gener	al Information	Frant Program	Section B: Project Information						
			Grant No.	r	act No. Project No				
	MADISON COUNTY		1129		5-PF-01		,		
	PO BOX 404		1,120				Request No		
Street Address				Services Rendered			3		
City, State Zip	CANTON, MS 39046		From		To		MDA Staff Initials		
Telephone No (	601-855-5500		September 1, 2013	Thru	September 27, 2013	l '	VIDA Start Initials		
Section C: Reque	st Per Activity								
			Tatal Daise Descript to						
	Activity Description	Budget Amount	Total Prior Request to Date	This Request	Remaining Balance		Activity Numbers		
1	Administration	\$ 21,599.00	\$ 9,526.00	-	\$ 12,073.00				
2	Public Facilities	\$ 184,391.00	\$ 19,108.67	\$ 8,840.01	\$ 156,442.32				
3	-	-			\$ -				
4				2 <del></del>	\$ -				
5					\$ -				
6				·	\$ -				
7	S			( <u>————————————————————————————————————</u>	\$ -				
8					\$ *				
	Total:	\$ 205,990,00	\$ 28,634.67	\$ 8,840,01	\$ 168,515.32				
	nplishment Narrative: (Plea	se provide a brief up	date on this project.						
I Hereby Certify That be expended for allow disbursements.	It (a) the services covered by this request hat rable costs / expenditures under the terms o	ive not been received from the Fe f the contract agreement or grant	ederal Governmenl/State Govern ;; (c) the amount requested herein	ment or expended for such servic a does not exceed the total funds	es under any other contract agre- obligated by contract; and (d) the	emenl or granl; ( funds are reque	b) the amount requested will sted for only immediate		
I Hereby Certify Tha does not include any a	t the goods sold and/or services rendered h advances or funds for future obligations	ave been delivered and/or perform	med in good order within the lime	listed above and are in complian	ice with all statutory requirements	s and regulations	I certify that this request		
s this your final re	quest for cash on this contract?		Y Salii	YES	Х	NO			
=	Signature of Authorized Offici	al .	11/4/2013 Date Signed	ā 7	Sample, Hicks & Associat		10/28/2013 Date Prepared		
	ERALD STEEN, BOARD PRESID yped Name and Title of Authorize				601-932-9050 Preparer's Telepho				
		To be co	mpleted by MDA Aut	horized Official					
A	PPROVED BY:	Signature, Authorized MD	DA Representative	D/	ATE:		-		
IDIS Voucher Number	1	Fund Number	Cost Center	Activity Code	Org	County Code	Expense		



## Mississippi Development Authority Consolidated Support Sheet

Program:

Community Development Block Grant Program

Recipient

Request for Cash Number:

MADISON COUNTY

3

Contract Number:

12-045-PF-01

Total Amount Requested:

\$8,840.01

					Amount of This			Amount Requested to	
IDIS#	Line Items	Vendor	Invoice #	Total Invoice	Request	Match	Amount Budgeted	Date	Balance
	General Administration						\$16,599.00	\$4,526.00	\$12,073.0
	Application Preparation (CDBG O	nly)					\$5,000.00	\$5,000,00	\$0.0
									\$0.00
	Total Administration			\$0,00	\$0,00	\$0,00	\$21,599,00	\$9,526,00	\$12,073.00
	Engineering / Architectural						\$24,000.00	\$16,200.00	\$7,800.00
									\$0.00
									\$0.00
									\$0.00
	Total Engineering / Archit	ectural	<b>_</b>	\$0.00	\$0.00	\$0,00	\$24,000.00	\$16,200,00	\$7,800.00
	Contingencies								\$0.00
									\$0.00
									\$0.00
	Total Contingencies			\$0,00	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00
	0								
	Sewer Lines	Suncoast Infrastructure	2	\$21,250.02	\$8,840.01	\$12,410,01	\$160,391.00	\$11,748.68	\$148,642.32
			-						\$0.00
			1						\$0.00
									\$0.00 \$0.00
			1						\$0.00
	Total Construction			\$21,250.02	\$8,840.01	\$12,410.01	\$160,391.00	\$11,748.68	\$148,642.32
			_						
		GRAND TOTAL		\$21,250.02	\$8,840.01	\$12,410.01	\$205,990.00	\$37,474.68	\$168,515.32
	Services Rendered - Begin	ning:	Se	ptember 1, 2013	Thru	September	r 27, 2013	<u>~</u>	
		#07 47 4 00	DI (1)		<b>#50.040.00</b>	E-v-t- ( )	<b>****</b>		
	Cumulative:	Program Expenditures	- Plus (+)	Matching	\$22,916.00 Expenditures	Equals (=)	\$60,390,68 Total Expenditures	5	
he terms of the	e contract agreement or grant; (c) the tify That the goods sold and/or servins.  Signature of A	y this request have not been received for the amount requested herein does not exices rendered have been delivered and the following the control of the cont	xceed the total fu	nds obligated by con	tract; and (d) the funds a	e requested for only immediate dise in compliance with all statutory re  Sample, Hicks & Ass  Prepare	ociates, Inc.		
	GERALD STEEN, BOARD		=		,	601-932		=	
	Typed Name and Title of Au	utnorized Official				Preparer's Te	lephone No.		

# MADISON COUNTY CDBG REQUISITION FORM

REQUISITION NUMBER:3 PRODUCTION NUMBER:3 PRODUCTION NUMBER 4, 2013 BANK	ACCOUNT NUMBER: 1129-12-045-PF-01
SUNCOAST INFRASTRUCTURE INC	\$ 21,250.02 (\$ 12,410.01 LOCAL \$ 8,840.01 CDBG)
Al	PPROVED:
В	YROARD PRESIDENT

PERIODIC ESTIMATE FOR PARTIAL PAYMENT	Project No	. Contract No.				
22200	13074	CDBG No. 1129	9-12 <b>-</b> 045 <b>-</b> P	F-01		
Name of Project	Periodic E	stimate Number				
Sanitary Sewer Rehabilitation Project						
Madison County, MS	2					
Location of Project	Estimate I	eriod				
Flora, Mississippi	From:	9/1/2013	To:	9/27/2013		
Name & Address of Owner	Name and	Address of Contractor				
Madison County Board of Supervisors						
c/o Warnock and Associates, LLC	Suncoa	st Infrastructure, I	nc.			
158 West Center Street	P.O. Box 397					
Canton, MS 39046	Florenc	e, Ms 39073				
•						

#### SCHEDULE OF CONTRACT CHANGE ORDERS

(List every change order issued to date of this request even if no work has been done under one or more such orders

	ntract ge Order		Additioins To Contract Price As Shown on	Deductions From Contract Price As ShownOn		
NO. (1)	Date (2)	Description (3)	Change Order (4)	Change Order (5)		
		Totals	\$0.00	\$0.00		

### ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE

(a)	ORINGINAL CONTRACT AMOUNT	\$301,207.00
(b)	PLUS: ADDITIONS SCHEDULED IN COLUMN 4 ABOVE	\$0.00
(c)	LESS: DEDUCTIONS SCHEDULED IN COLUMN 5 ABOVE	\$0.00
(d)	ADJUSTED CONTRACT AMOUNT TO DATE	\$301,207.00
	ANALYSIS OF WORK PERFORMED TO DATE	
(a)	COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE	\$29,729.15
(b)	EXTRA WORK PERFORMED TO DATE BY CHANGE ORDER	\$0.00
(c)	TOTAL COST OF WORK PERFORMED TO DATE	\$29,729.15
(d)	ADD: MATERIALS STORED AT CLOSE OF PERIOD.	\$0.00
(e)	SUBTOTAL OF (c) and (d)	\$29,729.15
(f)	LESS: RETAINAGE (5%**)	(\$1,486.46) ***
(g)	SUBTOTAL OF (e) and (f)	\$28,242.69
(h)	LESS: AMOUNT OF PREVIOUS ESTIMATES	\$6,992.67
(3)	AMOINT DUE THE ESTIMATE	\$21,250,02

#### CERTIFICATE OF CONTRACTOR

(j)

According to the best of my knowledge and belief, I certify that all items and amounts shown in this Periodic Estimate for Partial Payment are correct; that all work has been performed and /or duly authorized deviations, substitutions, alterations and/or additions; that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by the Periodic Estimate; and that no part of the "Amount Due This Estimate" has been recovered.

_	10	(0	contractor)	
Bul	LU	KC	S	
D).E	7.0	Mana	However a	

### RECOMMENDATION OF ENGINEER

This Periodic Estimate for Partial Payment covers all pay item work performed by the contractor through the estimate period stated hereon. The undersigned recommends payment of the amount on line (i) above subject to the provisions of the Contract Documents covering the repair or replacement of all defective work, if any, that may be discovered prior to final payment or expiration of the general guaranty period.

Ву:		 
Title:		
Date:		

Estimate No. 2 for September 1, 2013 to September 27, 2013

	Estimate No. 2 for September 1, 2013	to Septen	nber 27, 20 <sup>,</sup>	13											
				Original	Original	Quantity	Current	Current		Quantity	Amount	Quantity	Amount	Cost of	
ltem			Cost per	Contract	Contract	Adjustment	Contract	Contract	Previous	This	This	to	to	Uncompleted	%
No.	Description of Item	Units	Unit	Quantity	Amount	By C.O.	Quantity	Amount	Quantity	Period	Period	Date	Date	Work	Complete
BASE	BID														
1.0	Mobilization	LS	\$18,762.80	1	\$18,762.80	0	1	\$18,762,80	0.25	0.25	\$4,690.70	0.50	\$9,381.40	\$9,381.40	50.00%
2.0	Manhole Inspection	EA	\$45.00	53	\$2,385.00	0	53	\$2,385.00	0.00	0.00	\$0.00	0.00	\$0.00	\$2,385.00	0.00%
3.0	Normal Sewer Line Cleaning	LF	\$3.00	14,195	\$42,585.00	0	14,195	\$42,585,00	749,00	3,986.00	\$11,958.00	4,735.00	\$14,205.00	\$28,380.00	33,36%
4.0	Heavy Sewer Line Cleaning	LF	\$0.50	1,420	\$710.00	0	1,420	\$710.00	0_00	0.00	\$0.00	0.00	\$0.00	\$710.00	0.00%
5.0	Extra Heavy Sewer Line Cleaning	LF	\$0.01	1,420	\$14,20	0	1,420	\$14.20	0.00	0.00	\$0.00	0.00	\$0.00	\$14.20	0.00%
6.0	Root Removal	LF	\$5.00	350	\$1,750.00	0	350	\$1,750.00	24.00	466.00	\$2,330.00	490.00	\$2,450.00	(\$700.00)	140.00%
7.0	Removal of Protruding Taps	EA	\$150.00	15	\$2,250.00	0	15	\$2,250.00	2.00	2.00	\$300.00	4.00	\$600.00	\$1,650.00	26.67%
8.0	Television Inspection	LF	\$0.75	14,195	\$10,646.25	0	14,195	`\$10,646.25	0.00	4,089.00	\$3,066.75	4,089.00	\$3,066.75	\$7,579,50	28.81%
9.0	Re-setup of TV	EA	\$0.75	5	\$3.75	0	5	\$3.75	4.00	4.00	\$3.00	8.00	\$6.00	(\$2,25)	160.00%
10.0	Sewer Line Point Repair	EA	\$4,400.00	5	\$22,000,00		5	\$22,000.00	0.00	0.00	\$0.00	0.00	\$0.00	\$22,000,00	0.00%
11.0	Locate Manholes	EA	\$20.00	5	\$100.00		5	\$100,00	0,00	1.00	\$20.00	1.00	\$20.00	\$80.00	20.00%
12.0	Slip Lining of Sewer Lines	LF	\$31.00	5,000	\$155,000.00		5,000	\$155,000.00	0,00	0.00	\$0,00	0.00	\$0.00	\$155,000.00	0.00%
13.0	Sewer Line Joint Testing	EA	\$35.00	500	\$17,500.00	0	500	\$17,500.00	0.00	0.00	\$0.00	0.00	\$0.00	\$17,500.00	0.00%
14.0	Sewer Line Joint Sealing	EA	\$20.00	500	\$10,000.00	0	500	\$10,000.00	0.00	0.00	\$0.00	0.00	\$0.00	\$10,000.00	0.00%
15.0	Manhole Rehabilitation	VF	\$175.00	100	\$17,500.00	0	100	\$17,500.00	0.00	0.00	\$0.00	0.00	\$0.00	\$17,500.00	0.00%
	Total Base Bid				\$301,207.00			\$301,207.00			\$22,368.45		\$29,729.15	\$271,477.85	
ALTER	NATE BID ITEMS														
1.0A	Alternate Item No. 1.0A	EA	\$0.00	0	\$0.00	0	0	\$0.00	0.0	0.0	\$0.00	0.0	\$0.00	\$0.00	
2.0A	Alternate Item No. 2.0A	EA	\$0,00	0	\$0.00	0	0	\$0.00	0.0	0.0	\$0.00	0.0	\$0.00	\$0.00	4
-	Total Alternate Bid				\$0.00			\$0.00			\$0.00		\$0.00	\$0.00	
	Grand Total Base, Alternate & Additional				\$301,207.00			\$301,207.00			\$22,368.45		\$29,729.15	\$271,477.85	9.87%
	GE ORDER SUMMARY														
CHAN	GE ORDER NO. 1														
C1.0		EA	\$0.00	0	\$0.00		0	\$0.00		0	\$0.00	0.00	\$0.00		-
C1.1	Change Order Item No. 1.1	EA	\$0.00	0	\$0.00	1.52	0	\$0.00		0	\$0.00	0.00	\$0.00	\$0.00	67
	Change Order Total Bid				\$0.00			\$0.00			\$0.00		\$0.00	\$0.00	
	Grand Total, Base Bid plus Change Orders				\$301,207.00			\$301,207.00			\$22,368.45		\$29,729.15	\$271,477.85	9.87%